

Program Category [\(See all program definitions\)](#)

- You have a choice of (46) specific program areas to report on by clicking on the drop down box.
- An entry in the comment field is not required for any of these; simply enter the number of volunteers and the total number of hours for those volunteers.
- However, you are encouraged to use the comment field when reporting on a Program area that may include multiple/different sub programs. Example: Americanism - the Post members and/or honor guard may have marched in a Memorial Day parade. In the comment field you simply enter three words (Memorial Day parade); four members may have visited several schools to promote and implement the Americanism Poster & Essay contest. In the comment field you simply enter (Poster/Essay Contest (4) schools)
- If you select Blood Drive or Clothing & Food Drive, these are specific and a comment is really not necessary or helpful.
- If you are reporting on your various Fund Raising projects you should briefly make an entry in the comment field (Fish Fry, Raised \$500 Net)
- The "other" choice is to accommodate programs specific and unique to your post. However, before the program will submit your report for "other" categories you must enter a brief description of that program in the comment field.
- If you have any questions, please give the programs department a call at 301-683-4031.

Activity Cost

- If the post spent money, purchased supplies, food or awards, etc., in conducting the Program those expenses are entered in this field. (**DO NOT ENTER THE TOTAL OF YOUR VOLUNTEER HOUR VALUE AND MILES VALUE.**) They are counted only once and the program will calculate them, as they should be.

Cash Donations

- As an example, your post may be reporting on a Special Olympics program and in addition to providing manpower the post makes a \$500 donation. That amount gets reported here. Any community project that your post provides "financial" assistance for would be reported here.

Non-Traditional Program Reporting

The last four choices in the drop down box are for non-traditional Program reporting and they are associated with the other four National Departments. These choices also "require" a comment to briefly define the activity before the information can be submitted.

- **Communications/Public Relations Officer Activity:** As an example - Your Post PRO could report a special effort he/she has made on a particular program.
- **Legislative Activity:** As an example - Your Post could report time spent by members directly involved with state legislative work on behalf of veterans and/or work in support of specific veteran legislative issues on Capitol Hill.
- **Membership Activity:** As an example - Your 1st Vice Commander for Membership could report a specific membership drive. (Booth at County Fair, gave out 200 membership applications.)

- **Veteran Service/Claims Activity:** As an example - Your Post Service Officer could report any specific facility and/or contacts made for referrals. Veterans transported to VA Medical Centers.

Program Category Definitions

These are not all inclusive, they are offered only as examples.

Homeless Veterans

- Conducting or supporting Stand Downs, counseling, donations to agencies working on behalf of Homeless Veterans, participating in a community Continuum of Care, and/or other support provided.

Suicide Awareness

- Posts are encouraged to participate in the awareness program and secure materials from a VA's Suicide Prevention Coordinator to distribute in their local communities. This includes the S.A.V.E Program and H.E.A.L online suicide training.

Sick or Hospitalized Veterans

- Visiting, helping home bound vets and/or Hospitalized Vets. State Vet Hospitals, and all other hospital volunteer service hours and donations should be reported here. Transporting non-family veterans to and from VA medical centers or doctor's appointments. *Please Note: a few State Veterans Hospitals may have an agreement with a VAMC (these hours would be reported through VAVS, along with hours volunteered through the VAVS program. Caring for a live-in (within your home) veteran family member is NOT a reportable program. Contact your Post or Department 2nd Vice if you have any question.

POW/MIA

- Prisoner Of War/Missing In Action: Provide support to families, conduct POW/MIA ceremonies at community military and veterans gatherings.

Women Veterans & Service Members

- Any program or activity supported or conducted that is specific to assisting women veterans or women service members.

Support for National Guard Troops

- Support provided specifically for the National Guard troops and their families. If the support relates directly to a Family Assistance Center, please note this in the comment field.

Support Family Readiness Group

- Conducting deployment farewells and returning celebrations, aiding families by helping with children, doing home repairs, etc. Providing financial assistance for phone cards, voices from home, and time/money directly to base family support units. Mailing care packages.

Career Center Awareness

- Use this category to report awareness initiatives to assist veterans in finding employment, i.e. send referrals to National's Call Of Duty Endowment Career Center, assist veterans with resumes, etc.

Peer to Peer Support

- Promote and/or sponsor activities, such as AA, NA, coffee shops, retreats, workshops, and veteran mentorship programs that help veterans learn how to re-establish connections with their friends, families, occupations, and society as well as to reduce the impact of service related traumas; PTS, MST, etc.

Clothing and Food Drives

- Conducting your own or providing manpower to assist other organizations to collect clothing, food, etc. (Other than Natural Disaster Relief)

Natural Disaster Relief

- This category to be used when assistance and support is given to those individuals and families within the community who have been affected by a natural disaster, ex. fire, hurricane, tornadoes, floods, pandemics, etc.

Care Bear

- Raising money to purchase Teddy Bears or organizing drives to collect teddy bears to donate to first responders for distribution to children in emergency situations.

Special Olympics

- Serving as volunteer trainers, judges and support staff for Special Olympics Events. Providing financial assistance to the organization.

Blood Drives

- Sponsoring/hosting a community blood drive on behalf of the American Red Cross or having AMVETS members donate for other community sponsored drives. PLEASE NOTE: According to AABB, as blood is freely donated by volunteers, there is no monetary value that may be reported. Patients that receive blood do not pay for the actual blood itself, rather the services applied to processing blood products (i.e. infectious testing, typing, etc.) Please report the pints donated in the comment field. No cash/donation entries.

Veteran Cemetary and Carillon Care

- Under the guidance and direction of AMVETS members overseeing the care and maintenance of veteran cemeteries or other cemeteries with a veteran-specific location. Includes, but not limited to cleaning, refurbishing, replacing and caring for markers, carillon, grave, monuments, lawn or mausoleum, etc.

Other Community Service

- BE SPECIFIC - This category should only be used if one of the other specific categories do not match the program you are conducting. In the comment field, briefly include: the type of community service and the name of agency or organization you are supporting.

AADAA (AMVETS Against Drugs & Alcohol Abuse)

- AMVETS Against Drugs and Alcohol Abuse, administering the AADAA Poster & Essay Contest within schools or other youth organizations and/or supporting a local community group working with a recovery program.

Americanism

- Administer the Poster & Essay Contests within local schools or other youth organizations, participate in local parades, public ceremonies, etc.

Patriotism Flag

- This program recognizes businesses, organizations, and individuals who fly the American Flag properly outside their establishments or homes. The honoring may be done at a Post meeting, at the business/organization's location, and/or via the media.

9-11 Ceremonies (Sept Only)

- For any 9-11 events or ceremony sponsored and/or officially representing your AMVETS Post or Department.

Military Funeral Honors (MFH)

- Volunteers and/or formal AMVETS Honor Guards from posts/departments that participate in conducting MFH for our veterans at any cemetery or funeral home. This also includes any special programs (specify) on military and veterans holiday. This is not to be combined with any other Programs line item.

Memorial Day Commemoration

- Specifically, for Memorial Day for those activities that a post organizes to remember those who have died in military service will be reported here. This can include ceremonies, wreath-laying, providing roses/flowers for people who pay tribute at cemeteries, placing flags on graves in national cemeteries, etc.

Flag Day Celebration, June 14th

- Specifically, for Flag Day on June 14th when posts honor the American flag by reporting the activities here. Some examples of reportable activities are sponsoring flag burning ceremonies, teaching the history and traditions of the flag, etc.

Veterans Day Observance

- Posts organizing and taking part in activities that honor veterans on Veterans Day will report here. Participating in veterans' day parades, teaching the history of the holiday and sponsoring trips to national memorials are examples of reportable activities, etc.

Veteran Commemoration Ceremony

- *Represent or speak at a veterans commemoration ceremony and provide details on AMVETS representation. *Continuation of Remembering and Honoring those veterans who served during a conflict by hosting or attending an event and representing AMVETS. Provide details.

*** Fundraising**

- DO NOT REPORT DONATIONS YOU GIVE TO OTHERS HERE. This category should be used to report the fundraising projects you are doing. That is how your post raises money to be used for your various veteran and community projects, ex. anything from Bingo to dinners, etc. Be sure to enter the name of your fund raiser in the 'Comments' field and the amount you raise in the 'Cash donations' field. Other columns reflect the volunteers, fund raising costs, etc. NOTE: DONATIONS YOUR POST MAKES TO OTHER GROUPS may be reported to a specific category line, e.g., Special Olympics, Homeless Veterans OR if it is a Donation to an organization not associated with a specific reporting category, then use the "Other" (Community Service) Category. Identify the cause/organization in the (comment field) and put the \$\$ amount in the 'Donation' field on that line. (Donations given to your Post by other groups/individuals could be reported here. The amount would not go in the Donation Column, you would put the amount received and from who, in the Comment Field.)

White Clover (remember me)

- Raising awareness of AMVETS with the White Clovers for the purpose of raising donations to assist our veterans who are hospitalized or in-need, or to assist within our communities whenever necessary.

JROTC/ROTC

- JR/Reserve Officer Training Corp: Donating, presenting the AMVETS ROTC awards and/or conducting JROTC drill competitions.

Scouting

- Chartering Boy Scout and/or Girl Scout units; serving as merit badge counselors; facilitating the presentation of AMVETS. Eagle Scout and Girl Scout Gold Award Certificates.

Rolling to Remember (R2R) Get the Word Out

- GET THE WORD OUT - at AMVETS Post activities, meetings, etc., to tell about the event. Speaking with social media, TV, Radio, Newspaper, etc. Promote and spread the word about the purpose of Rolling to Remember. Refer to the AMVETS Tool Box kit online.

Rolling to Remember (R2R) Local Participation

- LOCAL PARTICIPATION - As AMVETS members: host vigils or rides, rest stops set-up or hosting a pitstop, participate in veteran events to remember POWs, MIAs, and suicide prevention awareness. Along the way to and from the event many of you will be visiting veterans at Homes or VAMC and attending events and parades to honor veterans.

Rolling to Remember (R2R) Memorial Weekend

- MEMORIAL WEEKEND - To include national, state, and local events to support the POW/MIA and Suicide Prevention Awareness. Be sure to observe local and state ordinances.

Scholarship Assistance

- Report Scholarship Awards presented by Posts and/or Departments. Also, report all promotional efforts being made to disseminate information and applications for AMVETS National Scholarships.

Veteran History Projects

- Facilitating the gathering of Veterans stories in an organized manner and within the parameters established by the Library of Congress and Women in Military Service for America Memorial. These projects are of the American veterans, preserves, and makes accessible the personal accounts of these individuals so that future generations may hear directly from veterans and better understand the realities of war.

Safe Driver

- Safe Driver - Conducting a safe driver rodeo for high school students involving both education and competition.

Honor Flight Network

- Transport America's veterans to Washington, D.C. to visit those memorials dedicated to honor their service and sacrifices. Opportunities to assist as "guardians" for flights. And/or if Post/Dept is involved in support of or has established a Regional Hub.

*** RIDERS CHAPTERS (only)**

- Please use this one category for ALL programs that your chapter conducts as RIDERS. You will be required to enter a "comment" to submit the data. Briefly indicate or "title" the program you want to report in the comment field and then enter all other data in the same fashion you would normally do and submit.

*** SAD SACKS (only)**

- Use this category to enter any Sack activity to include the scholarships your Sack unit is awarding. You MUST enter a "comment" identifying what type of program you are reporting, otherwise the data will not be accepted. Then enter the data in the same fashion you would normally do for a Post program and submit.

* JUNIORS (only)

- Use this category to report any programs that your Post Juniors conduct. It is required that you enter a brief description, that identifies the project/program. The comment field will expand and then enter other information in the other fields.

* Communications/PRO Activity

- To be used when your Post Public Relations Officer has reached out the media or posted information promoting a post/department? program or special event he/she has made regarding a particular program or event which is AMVETS related.

* Legislative Activity

- Use to report time spent by members directly involved with state legislative work on behalf of veterans and/or work in support of specific veteran legislative issues on Capitol Hill.

* Membership Activity

- May be used by 1st Vice Commander or representative to report membership activity, membership drive, etc. (ex. booth at county fairs or other events, give out membership applications).

* Vet Service Claim Activity

- Your Post Service Officer can report any specific facility working with and/or contacts made for referrals to assist with claims.

* Department Activity ONLY

- For Department/National level users in reporting activity accomplished by Department level officers only. An example of what to report: when a Department Officer attends a function as an AMVETS representative, being present or speaking on behalf of AMVETS. Enter the numeral "0" in the Post field. The "0" captures non-post level reporting. You must enter a brief comment/description, or the data will not submit. NOTE: Do NOT report NEC, SEC or Convention travel or activities.

* Department Service Foundations (only)

- For Department/National level users only in reporting donations made by their respective Service Foundations. Enter the numeral "0" in the Post field. The "0" captures non-post level reporting. You must enter a brief comment/description, or the data will not submit.

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