

**United States Army Donations Program  
Qualification Checklist for Donation of Combat Materiel  
Veterans' Service Organizations**

Please complete the following questionnaire and return this form with the required documents outlined below:

Full Name of Organization (ORG): \_\_\_\_\_

ORG Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

ORG E-mail Address: \_\_\_\_\_

ORG Mailing Address (if different than above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

ORG Representative (REP): \_\_\_\_\_

Contact Information (If Different than above), Telephone Number: \_\_\_\_\_

Contact E-mail Address (If Different than above): \_\_\_\_\_

Name of Organization that owns the display site: \_\_\_\_\_

Address of Display site (if different from ORG): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

GPS Display Site Coordinates: \_\_\_\_\_

Type of Combat Equipment being requested (**check only one**):

Tracked Vehicle     Towed Artillery     Helicopter     Any Combat Material

Size Restrictions, maximum Length and Width: \_\_\_\_\_ Feet x \_\_\_\_\_ Feet

Do you currently possess combat equipment as static display? \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
REP's Signature

\_\_\_\_\_  
Date

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Please read the following conditions and initial after each.

Combat Material issued to your organization cannot be loaned, sold, transferred, given to or used by any other organization. This equipment remains the property of the United States Government and must be returned to the US Army when no longer needed by your organization. \_\_\_\_\_ (Initial)

Upon receipt and approval of your application, you will be offered a suitable display piece as they become available. The availability of any Army equipment for use as a static display is very limited. It is recommended you apply for a static piece in order to maintain your request in an open status until an asset becomes available. \_\_\_\_\_ (Initial)

Upon acceptance of an item, your organization will be responsible for all release, demilitarization, display site preparation and transportation costs associated with the conditional loan of display equipment. Depending upon the type of equipment available: demilitarization, radiological and release costs can exceed several thousand dollars. \_\_\_\_\_ (Initial)

Please identify **maximum dollar amount** that you are prepared to pay for demilitarization/radiological and release costs (**check one**):

Not to Exceed \$1000     Not to Exceed \$10,000     Exceeds \$10,001

Transportation of an item will be at your expense via a commercial carrier. Combat equipment can be located throughout the Continental United States of America, distance from current location to display site will vary. This cost will be dependent upon the commercial carrier you hire to move the item for you and the distance from its current location to your display site. \_\_\_\_\_ (Initial)

Due to the distance combat equipment may have to be transported and associated costs, please identify the distance your organization is willing to consider for an offer (**check one**):  With-in State     With-in Region     No prohibition on distance

**In the event that an offer for combat equipment is not made within a three year period from the date of this request or an offer is made and refused by the organization, the organization must reapply for qualification of combat material under this program.** \_\_\_\_\_ (Initial)

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Veterans' Service Organizations Continued**

**Retain this page for your records.**

Please submit the following information to:

US Army TACOM Life Cycle Management Command  
ATTN: AMSTA-LCL-IWD, M/S: 419D  
6501 E. 11 Mile Road  
Warren, MI 48397-5000

- (1) **Checklist** for Donations of Combat Materiel Veterans' Organizations. (Pages 1&2)
- (2) **Veteran Service Organization Written Request** for combat equipment under 10 USC 2572 signed by the local commander, commandant, or president of the organization.
- (3) **National Headquarters' Endorsement Letter.** Send your written request for combat equipment to your national headquarters office. National headquarters is required to verify your organization is in good standing. The national headquarters office will send their verification letter along with your written request to the Army Donations Program at TACOM for processing.
- (4) **Ceremonial Rifle Inventory.** List all rifles by model, manufacturer, and serial number. If your organization does not have any weapons, write "NONE" on line 1 of this form (page one). Sign your name on the second page and have the form notarized.
- (5) **Privacy Act Notice.**
- (6) **Annual Certification of Army Material Status.** Complete for each piece of equipment currently in the organization's possession.
- (7) **Site photograph(s).** These photograph(s) must show where you intend to place the display item. It must include surrounding landmarks including your facility or the Park signs and setting.
- (8) **Static Display Photograph(s).** Photograph(s) must clearly show any display equipment your organization received. This includes display items located in parks and cemeteries or at memorial sites.
- (9) **Map of the Local Area/GPS Coordinates.** This map must pinpoint the location of your organization's proposed display site. It must be detailed enough to permit visitors and/or inspectors unfamiliar with the local area to easily find the display.
- (10) **Land Owner Approval.** If the display will be located on municipal property, you are required to provide a copy of the board approval (i.e. council minutes or resolution) from the City/Township Council, County Board of Commissioners, and/or other appropriate law making governing body. This document will state the governing body will allow the placement of the Army asset on publicly owned land. Equipment cannot be placed on privately owned property.