



If You Served Honorably In the Armed Forces
You Belong in AMVETS. Join us at:

www.AMVETS.ORG

New AMVETS Post

AMVETS has an honorable history helping veterans in communities throughout America. Building an AMVETS Post allows your members to shape your outreach. It is 4 easy steps and National Headquarters is here to help you. Call us with question at 877-726-8387. Go to www.amvets.org for information and resources.

1. A post requires 10 Members. They can join as MALs online at www.amvets.org. Put the members number on your charter form and we will transfer them to your new post. The post charter form is below. New Members can also join with this application.
http://www.amvets.org/pdfs/membership_pdfs/membership_membership_application.pdf

2. This is the link for the post Officer -Revalidation form on our website. It is under the resources link on www.amvets.org Once Charter Members (at least 10 are established they vote on the Post Officers. The Post Officers are listed on page 2 of the form. The front page has a space for the Official Contact and the Renewal Contact. Emails are essential!
http://www.amvets.org/pdfs/membership_pdfs/FillablePostRevalidationFormRevised2013.pdf

3. This is the link for the sample Constitution and Bylaws. CBL's must be established and agreed upon by the post membership.
http://www.amvets.org/wp-content/uploads/2013/06/post_cbl_prototype2.pdf

4. EIN Number: It takes about 10 minutes to apply online. AMVETS Group exemption number is GEN 0838
<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>

AMVETS

Post Charter Application

We the undersigned, who are currently serving or previously served honorably in an Active, Reserve or National Guard component of the Armed Forces of the United States of America, collectively request the issuance of an AMVETS Charter for a new Post to be located at _____
In the city of _____, in the state of _____, in the county of _____, hereafter to be known as AMVETS Post# _____.

We seek this charter by virtue of our sincere belief the formation of an AMVETS post offers an excellent opportunity to continue serving our nation so we may help preserve our cherished American principles; so we may organize to help veterans and others who are less fortunate than ourselves; and so we may promote a positive image in our lives, our community, our state, and our nation. We certify that we have served, or are still serving honorably, and we solemnly swear to uphold the Constitution of the United States of America against all enemies foreign and domestic. We willingly accept the principles of AMVETS and agree to abide by the provisions of our Post, State, and National Constitution and Bylaws.

Charter Members

Name	Signature	New or transfer
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____
6 _____	_____	_____
7 _____	_____	_____
8 _____	_____	_____
9 _____	_____	_____
10 _____	_____	_____

AMVETS
Post Charter Checklist

The Charter Application for Post _____ has been fully executed and properly certified by appropriate Post and Department Officials. The package includes:

_____ **1. Charter Application** (10 founding members of the post add checks and transfer papers))

_____ **2. Revalidation & Officers Form** (voted by members and certified by post official)

_____ **3. Constitution and By Laws** (CBL) adopted by members and approved by the Dept. JA

_____ **4. EIN** obtained under AMVETS Group Exemption Code (or proof of application)

The following is needed if a post is located in a leased or owned facility

_____ _____ Liability Insurance for facility leased or owned

_____ _____ Articles of Incorporation for a facility with Clubroom

I certify that this new post has complied with all requirements to receive an AMVETS Charter.

Post Commander Date

Post Executive Director

Date

